

Release_notes_for_9.3

Release notes for UBS:nine version 3

August 2008

This release notes cover system requirements, what's new, other enhancements, fixed issues and known issues for UBS software.

Content

1. System requirements
2. What's new
3. Other enhancements
4. Fixed issues
5. Known issues

1. System requirements

UBS software recommended system requirements

a) Single user

- Intel Pentium IV 1GHz processor or equivalent
- 1 GB of RAM or higher for windows XP Service Pack2; 2 GB of RAM or higher for Windows Vista
- 800 MB available disk space (100 MB for installation, 200 MB for each data folder, 500 MB for .Net Framework)
- Super VGA (1024 x 768) or higher-resolution video adapter and monitor
- Windows XP Professional with Service Pack 2, windows Vista
- Network card running on TCP/IP protocol (required for RSS feature only)
- CD-ROM drive (For installation only)
- Windows compatible printer
- Microsoft Excel and word 2000 or higher
- Microsoft .Net Framework 2

b) Multi user (Server)

- Intel Pentium IV 1.5 GHz processor or equivalent
- 1 GB of RAM or higher for windows XP Service Pack2; 2 GB of RAM or higher for Windows Vista
- 800 MB available disk space (100 MB for installation, 200 MB for each data folder, 500 MB for .Net Framework)
- Super VGA (1024 x 768) or higher-resolution video adapter and monitor
- Windows Server 2003 and above, windows XP Professional with Service Pack 2, Windows Vista
- Network card (running on TCP/IP protocol)
- CD-ROM drive (For installation only)
- Windows compatible printer
- Microsoft Excel and word 2000 or higher
- Microsoft .Net Framework 2

c) Multi user (Client)

- Intel Pentium IV 1GHz processor or equivalent
- 512 MB of RAM or higher for windows XP Service Pack2; 1 GB of RAM or higher for Windows Vista
- 600 MB available disk space (100 MB for installation, 500 MB for .Net Framework)
- Super VGA (1024 x 768) or higher-resolution video adapter and monitor
- Windows XP Professional with Service Pack 2, windows Vista
- Network card (running on TCP/IP protocol)
- CD-ROM drive (For installation only)
- Windows compatible printer
- Microsoft Excel and word 2000 or higher
- Microsoft .Net Framework 2

Note: Windows 2000 Pro, windows 2000 Server below and windows 98 are NOT officially supported.

2. What's new

=====

a) First time setup wizard for Accounting, Inventory & Billing and Payroll

This initial setup wizard will be shown after the product is installed. This wizard serves as a quick start to new users in getting started with the system.

It provides step by step guide for the user to setup the necessary masters in the system.

It reduces the hassle of having to go through different menu paths in order to get all the setup required in place.

The steps-by-steps wizard includes the following actions:-

For Accounting System: -

- Setting up new company
- Setting up accounting year
- Create chart of account
- Create debtor account
- Create creditor account

For Inventory & Billing System: -

- Setting up new company
- Setting up accounting year
- Linking to UBS accounting system
- Assign general ledger account
- Set document reference number
- Set costing method

For Payroll System: -

- Setting up new company
- Set current payroll month
- Set payroll manager information

b) Quick access process flow for Accounting, Inventory & Billing

A set of quick access task flows will be displayed on the newly introduced dashboard in Accounting, Inventory & Billing modules respectively.

User can choose to execute a task by clicking on the process flow button to directly access the entry screen.

This quick access will help to speed up entry by eliminating the tedious tasks of having to go few levels to call up the entry screen itself.

This is also very useful especially for new users who are not familiar with the system yet.

The quick access process flows are grouped by the following sections: -

For Accounting System: -

- General
- Accounts Receivable
- Accounts Payable
- Transactions
- Reports

Release_notes_for_9.3

- Periodic
- Housekeeping

For Inventory & Billing System: -

- Maintenance
- Transactions
- Print Bills
- Enquiry
- Reports

c) My favourite shortcuts for Accounting, Inventory & Billing

User can add shortcuts to frequently used menu now. Up to 30 shortcuts can be created.

d) SMS for Accounting, Inventory & Billing

System is able to send the following reports via scheduled SMS. This function is only available for multi-user environment. The scheduler needs to be set at the server. The server must be connected to the Internet and the UBS software must be running and signed in.

For Accounting System: -

- Top 3 overdue supplier (supplier name, account no. amount)
- Top 3 overdue customer(customer name, account no. amount)

For Inventory & Billing System: -

- Top 3 Product Sales Value By Current Month
- Top 3 Sales Customer By Current Month
- Top 3 Sales Categories By Current Month
- Top 3 Items Purchases By Current Month
- Top 3 Purchases Categories By Current Month
- Top 3 Purchases Vendor By Current Month

Note: This service requires subscription. Please contact UBS Corporation Sdn. Bhd. (Sales department) for more details.

e) Scheduled auto backup for Accounting, Inventory & Billing and Payroll

User is able to schedule auto backup at the server. The backup file will be auto deleted after 7 days. This function is only available for multi-user environment. The scheduler needs to be set at the server. The data folders in the system will be backup according to the scheduled time. To restore the data folder, user will need to create a new data directory in the system and point to backup folder.

f) Upon exit backup for Accounting, Inventory & Billing and Payroll

This function is only available in single-user (standalone) environment. User is able to set 'Auto backup before exit', 'Always prompt to ask before exit' or 'Don't prompt to backup'. The data folders in the system will be backup. To restore the data folder, user will need to create a new data directory in the system and point to backup folder.

Release_notes_for_9.3

g) Dashboard for Accounting, Inventory & Billing

The following KPI are available in the system.

For Accounting System: -

- Profit and Lost for 12 months - Chart
- Cost for 12 months - chart
- Revenue for 12 months - chart
- Expenses for 12 months - chart
- Net profit for 12 months - chart
- Top 10 overdue supplier
- Top 10 overdue customer

For Inventory & Billing System: -

- Top 10 Sales Categories By Current Month
- Top 10 Sales Agents By Current Month
- Top 10 Sales Customer By Current Month
- Top 10 Sales Returned Items By Currents Month
- Top 10 Product Sales Value By Current Month
- Top 10 Product Sales Quantity By Current Month
- Top 10 Product Sales Value By Last Month
- Top 10 Product Sales Value By Last Month
- Top 10 Product Sales Quantity By Last Month
- Top 10 Items Purchases By Current Month
- Top 10 Purchases Categories by Current Month
- Top 10 Purchases Vendor by Current Month
- Top 10 Outstanding Sales Order By Agent
- Outstanding Sales Order Period

h) Sample data directory for Accounting, Inventory & Billing and Payroll

Sample data directory will be created when user install the system. Sample data directory is useful for user who is new to UBS software. User will be able explore the sample transactions for better understanding of UBS software.

i) Report Converter for Accounting, Inventory & Billing and Payroll

A new report convertor tool is added. User is able to export the report into MS Excel format, MS Word format, RTF, HTML, PDF and Picture formats. The output file can be generated immediately on screen, send to printer for printing, send out via email and to file. Most commonly used reports are able to be converted to user's desired format using the tool.

j) New Exit flow for Accounting, Inventory & Billing

User can choose to log off the current user by click on the Log Off icon. When Click on the Exit icon, user can choose to quit the program now or switch to another company.

k) RSS feeds

RSS feed enables user to stay informed by retrieving the latest news and content from the sites which user is interested in. User saves time by not needing to visit each site individually. User can customize the RSS feed easily in our systems.

l) Email Us

UBS Corporation Sdn. Bhd. is committed to continuously improving your experience with our products.

If user has product enhancement ideas, feature requests or specific comments about UBS products, user can click Email icon to send feedback to us.

m) Rate Our Software

There will be a survey form appear after user login to system.

Please take a moment to rate it and/or write a short comment.

We enjoy reading user reviews and it encourages us to continue improving our system.

n) Security for Accounting, Inventory & Billing

User access by pin has been disabled. Now, user access is controlled by individual user id.

o) Enhanced APS format for UBS Payroll

In the latest release, the APS format has been enhanced to support the following banks: -

Bank Name	APS number in UBS Payroll
RHB	76
CIMB	75

3. Other enhancements

UBS Accounting

- Enhance automated cheque services - Citibank
- To increase the length of the path name for [Customize Report Directory]
- New Cheque Design (Malaysia)
- Auto generate the b/f bill in converted local currency
- Not allowing to enter bills of current accounting year in Opening Balance
- Auto-fix "Housekeeping In Progress" during logon
- Enhance APS Format - OCBC Bank
- PP30 tax for Thailand
- Moved Boss menu and Dealer menu to [Housekeeping / Run setup / Administrative tools]. Only administrator is able to access the menu.

UBS Inventory & Billing

- Add Debit Card to accommodate features in POS
- Add job filtration in all project reports: (Job from..... Job to.....)
- Audit trail for deleted bills
- Move 'calculate cost of sales' to Housekeeping
- Reporting on list bad status customer
- Moved Boss menu and Dealer menu to [Housekeeping / Run setup / Administrative tools]. Only administrator is able to access the menu.

Release_notes_for_9.3

UBS Payroll

- RHB BANK - Income Tax Submission Format
- Enhance HSBC (Pay) APS - Giro Payment of Salaries - Singapore Edition
- Insert month to date fields into "Letter of Increment"
- Remove APS No. 23 for UOB Bank
- APS NO. 44 PBB - NRIC OF EMPLOYEES DOES NOT INCLUDE IN PAYMENT FILE
- SOCSO Borang 8A - pay by cheque
- Enhancement on SDL - Singapore.
- Enhance APS - Standard Chartered Bank
- Do not lump sum PCB with other deduction in Payslip Format "T"
- Singapore version -IR8A Form
- Allow monthly SOCSO value up to 4 digit (format 9999.99)
- Enhance CP8: Format has change for year 2007
- DBS Bank Singapore new APS format
- To complete Overtime table
- HRDF - contribution %
- To enhance Income Tax Reports > CP 22
- Allows option for file name either show as CP39 or xxxxxxxxMM_YYYY.txt
- To separate ORP for Overtime setting and NPL
- Ordinary Wages & Additional wages (Singapore)
- APS Format - OCBC Giro & UOB Giro
- Increase no. of digit of "Pay to" in [Housekeeping / Setup / Government Table / PPH21 table] (Only for Indonesia)

4. Fixed issues

=====

UBS Accounting

- [Debtor / Debtor file maintenance] and - [Creditor / Creditor file maintenance]. DATE field not updated into CREATED DATE field. An external application called UPDATEDATE has been added to update the CREATED DATE field.
- [Reports / Profit & Loss Account]. Error message is shown when view Profit & Loss account with project code and job code.
- [Transactions / Open Item Menu Debtor / Bill Payment Ledger / Edit Bill Opening Balance] and - [Transactions / Open Item Menu Creditor / Bill Payment Ledger / Edit Bill Opening Balance]. Incorrect debtor/creditor name is shown when preview Edit Bill Opening Balance.
- [Reports / Manufacturing Account]. Error message is shown when generating the report.
- [Reports / External application / B101 Citibank Paylink]. Payment amount for both local and foreign currencies are shown in the payment file.
- [Debtors / Open Item Menu Debtors / Print statement]. Last year figure shows zero in aging column.
- [Transactions / Open Item Menu Creditor / Maintain B/F Bills]. User is allowed to enter bills dated later or within the current accounting year.
- [General / Foreign Currency / Print Overdue letter]. Wrong amount shown at "We would like to inform you that the amount xxxx.xx in your account is overdue..."
- [Transactions / Open Item Menu Debtor / Bill Payment Ledger / Edit Bill Opening Balance] and - [Transactions / Open Item Menu Creditor / Bill Payment Ledger / Edit Bill Opening Balance]. User is allowed to enter bills dated later or within the current accounting year.

UBS Inventory & Billing

- [Maintenance / Opening Quantity Maintenance / Edit Location - Item - Grade Opening Quantity]. User is not able to enter the opening quantity for the grade item.
- [Enquiry / Outstanding & Tracking / Outstanding Report By Location / Outstanding SO Status by Location]. Error message is shown when generating the report.
- [Transactions / Invoice]. Set Discount % Category to a customer x account and set default unit to an item a. Error message is shown when issue an invoice to

Release_notes_for_9.3

the customer x using item a.

- [Cost allowed pin] is working incorrect. Clerk is able to view cost price even though the pin number is removed from Cost allowed pin.
- [Enquiry / Historical price enquiry / Item-Customer transacted price]. Error message is shown if entered a non-related customer number.
- [Transactions / Invoice]. Selling price is not converted to foreign currency when use 2nd till 6th unit of measurement.
- [Transactions / Invoice]. Activated [batch code /other charges]. Sales order date and Delivery date still remain after being deleted.
- [Periodic / Post to Daccount]. Taxabled sales figure is shown as positive value after posted to UBS Accounting System.
- [Periodic / Post to Daccount]. For Singapore version. Note = 'XGST' is used instead of Note = 'STAX' when posting bills to UBS Accounting System.
- [Maintenance / Item Maintenance / Item File Maintenance]. User is allowed to enter 40 characters in Universal Item No field but actually the field length is only 24 characters. The field has been amended to allow 24 characters to be entered only.
- [Maintenance / Customer maintenance / Customer file maintenance] and [Maintenance / Supplier maintenance / Supplier file maintenance]. DATE field not updated into CREATED DATE field. An external application called UPDATEDATE has been added to update the CREATED DATE field.
- [Reports / Inventory Reports / Reorder Advise]. Quantity shown in console mode and preview mode are different when 'Include PO/So' is checked.
- [Housekeeping / Run Data Recovery]. Transcode mismatch after run Data recovery.
- [Transactions / Invoice] and [Transactions / Cash sales]. Incorrect selling price is shown when used 2nd till 6th unit of measurement.
- [Reports / Sales reports / Product Sales - By Type]. FOC item is shown in the report when filter by Area.
- [Report / Inventory Report / Physical worksheet]. Item description 2 not generated when generate Adjustment Transactions in Inventory Physical worksheet.
- [Enquiry / Outstanding & Tracking / Outstanding PO Details]. After run Data Recovery (Recover Trancode From Item No.), incorrect quantity updated from PO/SO to RC/INV if exists same item in the PO/SO bill.

UBS Payroll

- [Government Report / IR8A]. For part A, Gross salary, Fees, Leave Pay, Wages and Overtime pay does not include the allowance converted from annual leave.
- [Government Report / IR8A]. The deduction for NSP (National Service Pay) paid is not deducted from gross salary (Part A).
- [Government Report / IR8A]. Length of Payment field is not enough.
- [Government Report / IR8A]. Not able to enter decimal point in Service field.
- CPF for commission not subjected to Additional Wages Ceiling. In the system CPF for Bonus is subjected to this ceiling.
- [Monthly and Yearly / 12 month yearly report / 12 month pay listing (H)]. CPF for commission is not subjected to Additional Wages Ceiling. However, in UBS Payroll CPF for Bonus is subjected to this ceiling.
- [Payment / 2nd half payroll / Process pay]. Calculation of PCB for Commission should take basic rate or basic pay depending on the setting in payment table. However, gross pay is used to calculate commission's PCB.
- [Payment / 1st Half / Add/Update / Tip and Piece work Maintenance / List Piece Rated work/Pay] and [Payment / 2nd Half / Add/Update / Tip and Piece work Maintenance / List Piece Rated work/Pay]. Line no, Branch, Category, Department, Employee Code and Date from filtrations are not working correctly.
- [Government / CPF 91]. Error message is shown when generating the report.
- [Payment / 2nd Half / Print Payslip / Payslip R] and [Payment / 1st Half / Print Payslip / Payslip R]. Filtration functions are not working correctly.
- [Payment / 2nd Half / Print Payslip / Payslip R] and [Payment / 1st Half / Print Payslip / Payslip R]. All payments are shown in the payslip instead of only 1st half or 2nd half.
- [Payment / 2nd Half / Print Payslip / Payslip R] and [Payment / 1st Half / Print Payslip / Payslip R]. Amount field not accurate due to rounding.
- [Payment / 2nd half Payroll / Management Report / Branch / Piece Done Report], [Payment / 2nd half Payroll / Management Report / Category / Piece Done Report], [Payment / 2nd half Payroll / Management Report / Department / Piece Done Report], [Payment / 1st half Payroll / Management Report / Branch / Piece Done

Release_notes_for_9.3

- Report], [Payment / 1st half Payroll / Management Report / Category / Piece Done Report] and [Payment / 1st half Payroll / Management Report / Department / Piece Done Report]. Report not generated when select Branch Category Department.
- [Process pay / Cash/Bank/Others / Thru Bank Via Disk]. APS 44 - PBB - generated file does not send into the folder chosen.
 - [Miscellaneous / Export CSV/Txt File]. APS 20 - Reference.txt from Export CSV/Txt file does not match with Addresses & Account No, Your Company Registered Information at "Registered Name".
 - [Government / SOCSO Reports / Pre-print Format]. Date Commence for staff who has joined in previous month is shown.
 - [Government / EPF / Borang A / Disk]. The File header format for Bytes from 29 to 33 is incorrect. If submitting contributions for 1 set of Form A, this field should have the value : "00001", if for 2 set of form A, it should "00002".
 - [Payments / 1st Half Payroll / Cash/Bank/Others / Cash], [Payments / 2nd Half Payroll / Cash/Bank/Others / Cash], [Payments / Bonus/ Cash/Bank/Others / Cash], [Payments / Commission/ Cash/Bank/Others / Cash], [Payments / Extra / Cash/Bank/Others / Cash] and [Payments / 2nd half+bonus+comm+extra / Cash/Bank/Others / Cash]. Factor not shown in Cash Denomination Report .
 - [Government / EPF Report / Borang A]. More than 1 company is selected when send file to disk.
 - [Government / CPF 91 / CPF 91 Paymet].Additional wages in CPF 91 Payment Advice is incorrect.
 - [Government / Income Tax Reports / Taxable Pay]. Allowance amount not shown when select 'Taxable AW, OT, DED Only'.
 - [Government / Tabung Baitumal]. Incorrect deducted rate.
 - [Payment / 2nd half payroll / add/update / holiday and leave maintenance / list leaves]. Error message shown when generate List Leave report.
 - [Personnel / Update historical records]. Personnel details(department and pay method) not updated in update historical records.
 - Standard chartered payment file format is in correct.
 - [HSBC - APS NO 47]. File format is incorrect.

5. Known Issues

a) License activation for multi-user environment

After user activated the license, user will need to restart the License service (UBS Licenses Services) manually via [Control panel > Administrative tools / Services]. User will also need to quit from UBS Software and restart UBS Software.

b) Upgrading from Standalone (Single-user) to Server (Multi-user)

The steps to upgrade from Standalone to Server is as below:-

1. Install ServiceInstaller for the respective product
2. Activate the license (multi-user)
3. Quit from UBS Software
4. Restart UBS Software
5. Go to [Settings] to set the IP of the server and the port number - 3737
6. Quit from UBS software
7. Restart the License service (UBS Licenses Services) manually via [Control panel > Administrative tools / Services]
8. Restart UBS Software

c) Backup service

When setting up schedule auto backup, user must make sure that the Backup service is stopped. User can go to [Control panel > Administrative tools / Services], search for 'UBS Service' and stop the service. After the scheduled auto backup setup is done, user will need to restart the 'UBS Service' for the function to work.